

Dear Fellow Crafter,

Please accept our invitation to attend and participate in our annual Fall Festival and Craft Fair to be held October 28, 2006 at First Christian Church (Disciples of Christ) in Conroe, Texas. Details of the event, and its rules and registration requirements, are listed below.

<ul style="list-style-type: none">• Festival hours are 9:00 am to 4:00 pm, Saturday, October 28, 2006;
<ul style="list-style-type: none">• Vendors may set up on Friday evening between 4:00 pm and 8:00 pm and Saturday morning from 6:00 am to 9:00 am;
<ul style="list-style-type: none">• Booth spaces are available both inside and outside the premises;
<ul style="list-style-type: none">• All booth spaces are 10 x 10 feet;
<ul style="list-style-type: none">• An inside booth rental is \$50.00, an outside booth rental is \$20.00;
<ul style="list-style-type: none">• Exhibitors must provide display equipment such as tables, chairs, electrical cords, lights, and display racks. Pop up structures will be allowed. All set up and tear down is the sole responsibility of the vendor;
<ul style="list-style-type: none">• Exhibitors must be present at all times during the show, no booth can be left unattended;
<ul style="list-style-type: none">• All items sold by exhibitors must be hand-made or hand-embellished by you <u>or</u> your organization (as is the case with distributors of home-made gourmet products). No garage sale or resale items will be accepted;
<ul style="list-style-type: none">• No outside food vendors allowed;
<ul style="list-style-type: none">• No alcohol allowed on the premises;
<ul style="list-style-type: none">• No smoking allowed in the family center;
<ul style="list-style-type: none">• Refreshments and convenience facilities are available;
<ul style="list-style-type: none">• Exhibitors will be asked to contribute a small item to our silent auction;
<ul style="list-style-type: none">• Registration deadline is October 10, 2006. Late applications will be accepted only if space is available
<ul style="list-style-type: none">• FCC Conroe (Disciples of Christ) reserves the right to refuse any application.
<ul style="list-style-type: none">• Booths are required to have tables covered and an orderly display

We have enclosed an application form for your convenience. A tax ID number is required on the application and a copy of the tax ID form **must** accompany your application to be considered. Three good quality color copies of intended show items must accompany all applications. These will not be returned to you unless requested at time of check in. Please forward your application with your check to ensure booth space while it is still available. Our mailing address is:

**First Christian Church of Conroe
Attn: Fall Festival Committee
3500 N. Loop 336 West
Conroe, TX 77304**

If you are unable to attend this year's event but are interested in future craft events, please sign and return the enclosed response form. You may also list other crafters who might be interested in participating. If you have any questions, please contact our church office at 936-756-3554. We look forward to hearing from you.

Sincerely,

Fall Festival Committee
First Christian Church of Conroe

Application

First Christian Church of Conroe (Disciples of Christ) Fall Festival and
Craft Fair October 28, 2006

Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

E-Mail: _____ Fax: _____

Phone: _____ Cell: _____

Tax ID: _____

Craft Medium: _____

Please give a brief description of items to be in the show (Enclose 3
Pictures) _____

Please Check Booth Location:

Inside (\$50) _____ Outside (\$20.00) _____

Please check if electricity is needed (no charge) _____

Number of booths
needed: _____

Amount Enclosed: _____

Please Mail Check/Money Order to:

First Christian Church of Conroe
3500 N. Loop 336 West
Conroe, TX 77304

I have read and agree to the rules and restrictions included in this
mailing

Signature of
Applicant: _____

This Portion to be completed by FCC Conroe Committee

Date Application Received: _____

Amount Received: _____

Check/Money Order Number: _____

Booth Assignment: _____